

Privacy statement LIBITCO BV

LIBITCO BV recognises the necessity of handling and processing personal data accurately, safely and in accordance with the applicable laws (General Data Protection Regulation (GDPR)), as shown in this privacy statement.

1) Personal data that we process

LIBITCO BV processes your data because you use our services and / or because you provide them yourself. These data are necessary to potentially conclude an agreement with you and execute it. This applies both to our (potential) customers and to parties with whom we purchase goods and / or services. Below is an overview of the personal data that we process:

- Name and address details,
- Phone number,
- E-mail address,
- Information about your activities on our website,
- Bankaccount number.

2) Goal / basis for processing personal data.

LIBITCO BV processes your personal data for the following purposes:

- Communicating with clients and suppliers.
- Handling your payments.
- To be able to visit, call or e-mail you if necessary, to carry out our services.
- To deliver goods and services to you.
- To provide information about our products and services.
- To visit our website.
- Communicating with applicants
- Everybody else who contacts LIBITCO BV or from whom we process personal information, except employees.

3) Which personal data do we process?

LIBITCO B.V. processes personal data that:

- Has been provided in person, by telephone, or digitally (via e-mail or web forms on the website), such as contact details and name and address details, or other personal data;
- Has been requested from third parties with the permission of the person concerned;
- Data provided/generated during a visit to the LIBITCO website, such as the IP address, the surfing behavior on the website (such as data about the first visit, previous visit and current visit, the pages viewed and the way in which the website is navigated) and on which parts the person concerned clicks;
- Has been provided in person by a job applicant to LIBITCO B.V. when responding to a vacancy or an open vacancy, such as name and address details, contact details and a C.V. * with, for example, nationality, date of birth, gender, reference data, data concerning education and work experience, etc.).

4) Transmission / sharing of personal data with third parties

LIBITCO BV will not sell your data to third parties and will only provide these if it is necessary for the execution of our agreement with you or to comply with a legal obligation.

If it is necessary to share your personal data with third parties, LIBITCO BV will have a "data processing agreement" in place with this specific third party.

5) Retention period personal data

LIBITCO BV does not store your personal data for longer than is strictly necessary to realize the purposes for which your data are collected. If you have requested a quote from us but you have not become a customer, we will delete your data no later than two years after our last contact. Also if we have received a quotation from you, but have not become a customer of yours, your personal data will be removed no later than two years after our last contact. If you have become our client or we have become a client for you, we will retain your personal data for a period of seven years after the end of the financial year in which the agreement with you has been fully executed. This period corresponds to the period in which we are obliged to keep our administration for the tax authorities.

6) Cookie statement

LIBITCO BV uses only technical and functional cookies. And analytical cookies that do not infringe your privacy. A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit our website. The cookies we use are necessary for the technical operation of the website and your ease of use. They ensure that the website works properly. You can opt out of cookies by setting your internet browser so that it does not store cookies anymore. In addition, you can also delete all information previously saved via the settings of your browser.

7) View, modify or delete data

You have the right to view, correct or delete your personal data. You also have the right to withdraw your consent to the data processing or to object to the processing of your personal data by LIBITCO BV and you have the right to data portability. This means that you can submit a request to us to send the personal data we hold of you in a computer file to you or another organization mentioned by you.

You can send a request for inspection, correction, deletion or data transfer of your personal data or a request for cancellation of your consent or objection to the processing of your personal data to info@libitco.nl. We respond as quickly as possible to your request, but within four weeks.

LIBITCO BV would also like to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteitpersoonsgegevens/tip-ons>

8) How we protect personal data

LIBITCO BV takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not secure or if there are indications of abuse, please contact your LIBITCO contact person or via info@libitco.nl

9) Changes to our privacy statement

LIBITCO B.V. reserves the right to change this privacy statement. The most up-to-date version can be found on our website.

This privacy statement was last modified on January 8th, 2019

Of course you can contact us with your questions or to receive more information about the collection and use of your personal data.

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